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**TO: Economic Support Supervisors  
Economic Support Lead Workers  
Training Staff  
Child Care Coordinators  
W-2 Agencies**

**FROM: Amy Mendel-Clemens  
CARES Call Center  
Policy & Systems Communications Section**

**BWP/BIMA OPERATIONS MEMO**

**No.: 02-66**  
**File: 2445**  
**Date: 12/3/2002**

**Non W-2 ☐ W-2 ☒ CC ☐**

**PRIORITY: High**

**SUBJECT: WORKFORCE ATTACHMENT AND ADVANCEMENT (WAA) "SERVICE  
CATEGORY AT ENTRANCE" FIELD**

**CROSS REFERENCE:** Operations Memo 00-59

**EFFECTIVE DATE:** January 6, 2003

**NOTE ➤ Agencies are required to share this information with all subcontractors.**

**PURPOSE**

The purpose of this memo is to provide information regarding the removal of a field from the CRWA (WAA Eligibility Validation) and WPWA (WAA Client Information) screens in CARES.

**BACKGROUND**

When WAA was implemented, the "service category at entrance" field on CRWA and WPWA was intended to collect information regarding the participant's service needs when entering the WAA program. Since that time, however, we have developed other means to collect this information in CARES and the "service category at entrance" field is no longer needed.

**PROCEDURE****FIELD REMOVED FROM CRWA AND WPWA**

The "service category at entrance" field will be removed from screens CRWA and WPWA effective Monday, January 6, 2003.

**CONTACTS**

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Note: Email contacts are preferred. Thank you.